

Job Descriptions: Peer Coordinator and Peer Facilitator for *You+U=U Project*

Sexual Health Nova Scotia (SHNS), The Community-Based Research Centre (CBRC), and The AIDS Coalition of Nova Scotia (ACNS), have partnered to develop a research project looking at HIV prevention in Nova Scotia. This project is funded by the *Canada to Zero* grant program from **Gilead Sciences Canada Inc.**

With this project, we aim to answer the questions:

1. What is the current understanding in both rural and urban Nova Scotian communities (specifically 2SLGBTQIA+ individuals ages 30+) of *Undetectable=Untransmittable* as an effective prevention method to reduce the transmission of HIV?
2. How can locally-informed and developed strategies be used to reach specific populations and increase connection to the HIV cascade of care?

Tasks of the project will be completed by the Peer Coordinator and Peer Facilitator, with support from staff members of SHNS, CBRC, and ACNS. Tasks will be delegated based on applicant capabilities, and will include:

- Developing a focus group guide, recruiting community participants for focus groups and facilitating focus groups in multiple locations (in-person and virtual) where data is collected.
- Analyzing focus group data to develop unique, locally-informed Knowledge Translation and Exchange (KTE) products and a distribution strategy.
- Organizing and hosting a second round of focus groups to review draft KTE products and strategy.
- Developing KTE products that will be refined into final form and follow distribution strategy to launch.
- Evaluating activities conducted from community members on final KTE products.
- Hosting a knowledge-sharing event to educate partner organizations, community members, and others on our program, demonstrating program design, successes, showcasing KTE products, and evaluation results.

Peer Coordinator

Position Type: Part-time, term (15 hours/week until October 2022)
Hourly: \$22.00/hour, including 4% vacation pay
Schedule: 15 hours weekly (0.4 FTE) – flexible working hours

Start Date: November 29, 2021 (some flexibility)
End Date: October 28, 2022 (47 weeks)
Location: Remote within Nova Scotia. Some travel to Halifax may be required.
Language: Primary working language is English; French and/or Mi'kmaq language skills are an asset
Reports to: Sexual Health Nova Scotia Provincial Coordinator

Application

Deadline: Friday, November 12th at midnight (Atlantic)

Peer Facilitator

Position Type: Part-time, term (15 hours/week until October 2022)
Hourly: \$22.00/hour, including 4% vacation pay
Schedule: 15 hours weekly (0.4 FTE) – flexible working hours
Start Date: November 29, 2021 (some flexibility)
End Date: October 28, 2022 (47 weeks)
Location: Remote within Nova Scotia. Some travel to Halifax may be required.
Language: Primary working language is English; French and/or Mi'kmaq language skills are an asset
Reports to: Sexual Health Nova Scotia Provincial Coordinator

Application

Deadline: Friday, November 12th at midnight (Atlantic)

Education & Prior Experience

We recognize that some applicants experience barriers to traditional educational and employment opportunities. We consider various combinations of education, employment, volunteer, and lived experience. Please be sure to highlight these experiences in your cover letter and resume.

Areas of education and prior experience considered beneficial for this work include:

- Health care and promotion
- Social sciences, gender studies or mental health
- Facilitation and program development
- Community-based, grassroots and non-profit work
- 2SLGBTQIA+ programming and research
- Programming and research with those living with HIV or HIV prevention work

Beneficial Skills & Qualifications

- Awareness of 2SLGBTQIA+ community-based cultural and political values and sensitivities
- Excellent communication skills including writing and/or editing documents
- Capacity to prioritize tasks and function under tight and/or competing deadlines
- Autonomous worker with an ability to adapt and work within a team setting
- Ability to interact professionally and effectively with partners from varying sectors including academic, government and community agencies
- Effective critical analysis and problem-solving skills
- Group facilitation skills

Priority Populations

SHNS, CBRC, and ACNS believe in work led by and for the community. As part of our commitment to employment equity, we encourage applications from trans, Two-Spirit and gender diverse people; Black, Indigenous, and People of Colour; people living with HIV; people with disabilities; gay, lesbian, bisexual, queer people; and other people with fabulous and diverse identities and experiences. We acknowledge that not everyone is able to publicly disclose these identities, and these roles do not expect that employees will disclose in the course of their work.

How to Apply

Please email your application to **SHNS Provincial Coordinator Leigh Heide at provincialcoordinator@shns.ca** and put the job you are applying for in the subject line. All applicants are required to provide a cover letter and a resume. **Application Deadline** is Friday, November 12th at midnight (Atlantic).